



# ANNUAL REPORT

## FOR THE YEAR ENDING DECEMBER 2017

*Our School is a vibrant community partnering with  
parents to educate, nurture and equip their children to the highest standard so  
they shine wherever they are, discovering their unique gifts and serving God  
significantly and passionately in a complex world.*



*Tuesday, 22 May 2018*

# Agenda

1. Welcome by Board Chairperson - Daniel Johns
2. Prayer
3. Record of Attendance and apologies
4. Minutes of Previous AGM - May 2017
5. Business Arising
6. Acceptance of Reports by Members
  - After receiving any questions to reports
  - Principal
  - Chairperson
  - Business Manager
  - Parents and Friends
  - Early Learning Centre
7. Appointment of Auditor for 2018
  - Business Manager nominates Mr Chris Savige to be auditor for 2018 financial year.
8. Statement of Appreciation to Principal and Staff
9. Close Meeting





# Bairnsdale Christian Community School Inc.

## Minutes of Annual General Meeting

Tuesday, 23 May 2017

# Minutes

**Members in Attendance:** (Total 30 full members)

Mark Summerfield (Chairperson), Stephen McAllister (Principal), Garry Dunn (Public Officer), Craig Hutton (Board Member), Denise Grummisch, Alana Hubbard, Daniel Johns, Bronwyn Carroll

**Apologies:** Ian Fuhrmeister, David Radford

**Welcome:** Mark Summerfield welcomed everyone to the AGM and opened the meeting with a prayer.

**Acceptance of Minutes of previous AGM held Tuesday 3rd May 2016:**

*Moved:* Garry Dunn *Seconded:* Denise Grummisch

"That the minutes of the previous Annual General Meeting be accepted as a true and accurate record."

Motion Carried.

**Business Arising from previous meeting:** None



## Board Member Appointments 2017

**Board Members:**

Mark Summerfield / Stephen McAllister / Craig Hutton / Ian Fuhrmeister / Daniel Johns

Denise Grummisch / David Radford - Motion Carried.

**Reports:**

The reports as submitted by the: Chairperson, Principal, Business Manager, Parents and Friends and Manager – Foundations Early Learning Centre were accepted as read.

*Moved:* Mark Summerfield *Seconded:* Denise Grummisch - Motion Carried.

**Appointment of Auditor for the 2016 Financial Year:**

*Moved:* Garry Dunn *Seconded:* Steve McAllister that Mr. Chris Savige be appointed auditor for the coming financial year. - Motion carried.

**Other Business:**

There were no other topics or questions from those present. Again thanks to all staff at the school were communicated to all staff for their efforts and dedication over the past year. To Steve McAllister, Mark extended on behalf of the Board and members, great thanks for his effort in enabling the school and early learning centre to continue seamlessly under his leadership. Mark commented how Steve and staff have displayed great integrity in the face of changing circumstances.

Meeting Closed: 7.26pm



# Principal's Report

This year was a very different year for the school as we said goodbye to founding and emeritus Principal Richard Boonstra and his wife Jenny, a long serving teacher within our school. Stephen McAllister took up the opportunity as (Interim) Principal, allowing the board to continue following a selection process, and appoint the new Principal for 2018. As a school community we recognise the heart and service of Steve throughout this year and were greatly blessed with his commitment to travel and be absent from home, to lead our school through the transition year. Throughout the year there have been various members of staff enjoying paternity and maternity leave, while others had to change their original arrangements due to changes in circumstances.

This year, the major project undertaken by the School Leadership Team, with advice from the School Board, was the development of a School Strategic Plan which establishes our School's direction and

priorities for the next five years. Our School's Strategic Plan aligns with our vision and values lensed under the areas of foci of – marketing, curriculum, staffing, facilities, governance and fiscal. Our Strategic Plan captures our future!

But it is our people who make our school what it is!

It is a privilege to be welcomed in, to work alongside so many people, children, staff and families who embrace the Christian values of love, wisdom and community as an integral part of our school; evidenced every day in every way, with little fuss and fanfare but a genuine compassion, care and generosity.



A sincere thank you to all BCCS' families for your ongoing support of children, staff and the Leadership team throughout the year. Teaching and parenting is of course, a privileged, sacred trust and it is very clear that the closer we can work together, the more fruitful the opportunities for every child continue to be in our school. Family life, as we all know, is busy and at times very demanding, however we hope BCCS will continue to be a place where you can enjoy good support, quality relationships, and multiple opportunities that support your children to thrive and flourish.

To all those who have helped improve our school this year:

- Our Board members – to Claire Jones who joined our BCCS School Board for the first time, thank you and welcome aboard.
- Parents and Friends (and the many parents and friends) who have helped develop and support our school through all the many celebratory events and fundraisers, thank you.
- Our staff - you are a credit to your chosen profession, you could not have given more generously to our children, school and parents.

Our school has a fantastic future!

Lynn Morrison

Principal



# General Overview

## Delivering Excellent Learning and Teaching

2017 saw a few changes to the teaching and learning program, after farewelling Richard and Jenny Boonstra at the end of 2016. One of the changes that occurred was Alister Micallef teaching PE for the school and Michael Bazley teaching Indonesian for the School. Michael and Alister still team taught in the Year 5/6 classroom, but their teaching days changed. This change also allowed Alister to work two days a week at school instead of three giving time for him to work on his family farm. Michael Bazley returned to full time teaching after working two days a week to allow him to undertake Bible College studies.

## School Programs

Our school and students continued to participate in a variety of learning and data collection programs, to more effectively equip our students for their future.

- Our senior primary students continued their successful participation in the Cows Create Careers program.
- Students were involved in national Maths and English competitions.
- Support services provided programs such as 'Drumbeat' and 'Secret Agent Society' giving students opportunities in evidence-based social and emotional learning programs that enables real skill change and growing resilience.



## Staff Professional Development

Staff participated in the opportunity to be a part of the Southern cross project for professional development. A team of staff, Michael Bazley, Lynne Brehaut, Kaitlyn Favero and Ruth Radford, spent four days in Melbourne with a mentor learning about how to improve processes and quality control in our school. The project was focused on finding ways to standardise communication of student information to more effectively monitor students' needs across the school, assisting with moderation and formalising information handover from one teacher to another at the end of a year. In Term 4 a pilot for the program was trialled and we continue to work on ways to develop and improve processes in the future.

The teaching staff continue to participate in professional learning sessions on success criteria, growth mindset and feedback, and implemented these strategies into their classroom practice.

## CSA conference and Christian world view as teachers

Attending the CSA conference further equipped staff to incorporate Christian worldview in the curriculum and their teaching. We also took the opportunity in the curriculum week to update first aid and CPR for the staff.



## Sport

Throughout 2017 Mr Alister Micallef provided great leadership and coordination of our school sport and physical education programs. Despite the Mitchell River Cluster of schools disbanding, Alister set up and ran many of the required sporting activities within the school. From all reports he conducted outstanding sport events with excellence. We have been truly blessed by Alister's passion and service to our school in sport. As you can see from Alister's list below, his coordination of these programs provided many quality opportunities for our students to be involved in school-based, district and regional level sports.

Students represented the school further at district, division and finally regionals (two competitors - missing out on a State entry by only 1 place). Alister was also employed by School Sports Victoria to run the High Jump at Regionals. Alister without hesitation states that, "part of this success was due to the commitment and willingness of students to take part in the lunchtime coaching sessions leading up to each competition."



After running a successful intra-school cross country, involving all students from K4 to Year 6, Alister then took a team of students to compete at Nagle College for Divisions with one student progressing to Regionals and placing in the top 10 for his age group.

Apart from the competitive sporting activities for students, Alister also organised an internal community sport activity that had both students, parents and teachers play a friendly game of student vs teacher/parent t-ball - "Year 5/6 students competed against a mixed teacher and parent team. Junior students from K4 to Year 4 watched and cheered (some classes even made banners). Students won but we won't talk about that!" wrote Alister.

Our Physical Education program is taught by Alister Micallef with a similar level of expertise and passion as our sports program. Fitness testing for years 3 to 6 are conducted in mid and end of year points.

T20 blast cricket - all 5/6 students participated with one team finishing second in the competition. This was an especially valuable experience for students with low levels of physical activity as the format encourages participation from all students.

Our entire school swimming program is coordinated by Alister - including swimming times, groups and staff timetables.

Beyond the physical development of our students, the camp program for students from Years 1 to 5 at Coolamatong was very successful and equipped our students in a great time of celebration and comradery.





## Staff Data 2017

### Staff Composition

Teaching Staff – 5.4 FTE (Full Time Equivalent)

Non-Teaching Staff – 5.8 FTE

### Staff Attendance

In 2017 staff were absent for a total of 96 days.

### Staff Retention

Three staff employed at the School during 2017 resigned, all other staff remained.

### Professional Development

Professional development continues to be a high priority for the school. \$5993.35 was spent on Staff PD during the year.



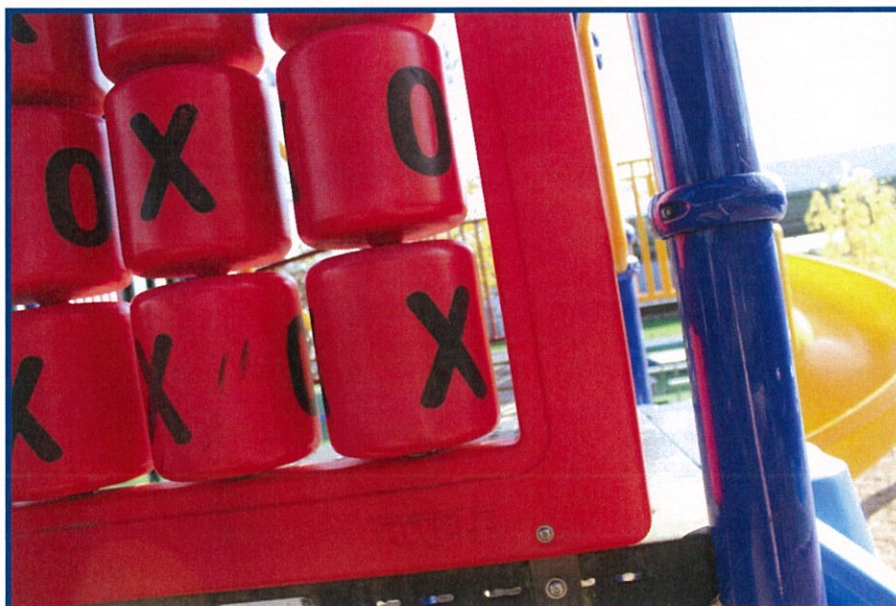
## Students

### Year 6 Destinations:

Student attendance continues to be excellent. Graduating students continued their studies at either Bairnsdale Secondary College, Nagle College, Gippsland Grammar School or are being homeschooled.

### Student Progress and Achievements:

Regularly monitoring academic progress is one way in which we can help our students grow and develop. Each year a number of standardised tests are carried out (March & November) to track progress. The annual NAPLAN testing program also provides some useful feedback both on an individual student's progress and on our teaching and learning programs. In addition many other evaluations are carried out by the classroom teachers in a variety of ways, both formative and summative.





## Community Events

Students had the opportunity to be involved in a number of community events such as Meals on Wheels, ANZAC Day commemorations, Run/Walk for Bibles, Bairnsdale Show, Operation Christmas Child and Rotary Awards.



## Special Events

It is wonderful to have a number of special activities throughout the year where parents and students are able to come together and celebrate learning, family and community:

- School Dedication Evening
- Grandparents Day
- Literacy/Numeracy week
- Maths Evening
- Grade 6 Dinner
- Family Night and Grade 6 Graduation

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## Staff

Mr Stephen McAllister	Principal	Mrs Anna Hamer	Prep Teacher
Mr Garry Dunn	Business Manager	Mrs Katelyn Favero	Prep Teacher
Miss Kristen Brehaut	Administration	Mrs Jennalyn Grummisch	Prep Teacher (PtT)
Mrs Alana Hubbard	Administration	Mrs Lynne Brehaut	1/2 Teacher
Mrs Denise Grummisch	Administration	Mrs Denise Twining	1/2 Teacher
Mr Graeme Johnston	Maintenance / Grounds	Mrs Tronell Eveleigh	3/4 Teacher
Mrs Gloria Paulus	Library Technician	Mr Michael Bazley	5/6 Teacher
Mrs Libby Buurman	Integration Aide	Mr Alister Micallef	5/6 Teacher
Mrs Esther Dobby	Integration Aide	Mrs Felicity Veale	ELC Director
Miss Charlotte Mc Neill	Integration Aide	Mrs Sally Stevens	ELC Teacher
Mrs Kathy Johnston	Integration Aide	Miss Miriam Tomlinson	ELC Educator
Mrs Ruth Radford	Integration Aide	Miss Amber Bronstring	ELC Educator



## Child Safety:

As a result of the Royal Commission into child protection, the school has put policies into place to comply with the following standards:

**Standard 1** - strategies to embed an organisational culture of child safety, including through effective leadership arrangements.

**Standard 2** - a child safe policy or statement of commitment to child safety.

**Standard 3** - a code of conduct that establishes clear expectations for appropriate behaviour with children.

**Standard 4** - screening, supervision, training and other human resources practices that reduce the risk of child abuse by new and existing personnel.

**Standard 5** - processes for responding to and reporting suspected child abuse.

**Standard 6** - strategies to identify and reduce or remove risks of child abuse.

**Standard 7** - strategies to promote the participation and empowerment of children.

Bairnsdale Christian Community School is committed to being a Child Safe school. As such it has a zero tolerance for any form of child abuse. BCCS is committed to ensuring each child is kept safe from harm and is committed to acting in the child's best interests at all times.

BCCS treats its responsibilities with regards to Child Protection very seriously and with the utmost importance. To this end, policies have been developed and communicated with the community, as well as procedures for all staff to follow, to ensure every child is safe whilst attending our school.

## NAPLAN

Figure 1 NAPLAN: Percentage at or above the National Benchmark

Percentage of students below, at or above the National minimum standard.								
Key Areas Tested	Grade 3				Grade 5			
	2016		2017		2016		2017	
	At	Above	At or below	Above	At	Above	At or below	Above
Reading	27%	73%	8%	92%	15%	85%	22%	78%
Writing	18%	82%	8%	92%	0%	100%	33%	67%
Spelling	55%	45%	17%	83%	23%	77%	11%	89%
Grammar / Punctuation	9%	91%	34%	67%	15%	85%	44%	56%
Mathematics / Numeracy	18%	82%	25%	75%	23%	77%	22%	78%



Figure 2 NAPLAN results.

The charts below display the average NAPLAN scores for our school in each domain for 2015, 2016 and 2017. Our school's score is the large bold number in the upper rows. The average scores for statistically similar schools to ours (SIM) and all Australian schools (ALL) where available, are in the lower rows.

<b>2017</b>	Reading	Writing	Spelling	Grammar	Numeracy
<b>Year 3</b>	436	409	397	394	400
	SIM	SIM	SIM	SIM	SIM
	431	414	416	439	409
<b>Year 5</b>	497	434	444	427	476
	SIM	SIM	SIM	SIM	SIM
	506	473	501	499	494

<b>2016</b>	Reading	Writing	Spelling	Grammar	Numeracy
<b>Year 3</b>	407	404	333	381	383
	SIM	SIM	SIM	SIM	SIM
	415	418	412	425	395
<b>Year 5</b>	497	490	468	480	467
	SIM	SIM	SIM	SIM	SIM
	495	472	488	497	486

<b>2015</b>	Reading	Writing	Spelling	Grammar	Numeracy
<b>Year 3</b>	435	359	373	417	404
	SIM	SIM	SIM	SIM	SIM
	420	416	406	431	395
<b>Year 5</b>	589	501	524	532	519
	SIM	SIM	SIM	SIM	SIM
	491	474	492	497	485



# Board Chairperson's Report

This is my first report as Chair of the School Board, and I would like to begin by acknowledging my fellow board members as it is an honour and pleasure to work with them. I count it a privilege to serve with a board who steadfastly place Christ at the center of all things. I would also like to recognise and thank Mark Summerfield for his time as Chair over the past several years. We wish him and his family all the best as they embark on a new chapter of their lives in WA.

I would also like to thank Stephen McAllister for his faithful service to the call of God on his life. In 2017 Stephen took on the role of 'caretaker' Principal whilst we continued to search for the right person to fill the position long term. God provided the right person at the right time and for that we are very thankful. We wish Stephen and his family all the best for the future.



Over the past year we have continued to see a great deal of change and I would like to thank the school community for their continued support during that time. Finding the right person to fill the principal position was a task taken very seriously by the board as we believe the need for Christ centered education is vital and this will remain our focus in the years ahead. It was therefore important that we find not only an individual with the right skills but also with a passion for Christian schooling.

Once again we would like to thank the Parents and Friends Committee for the hard work they put into organising what was a very successful Family Fun Day, as well as the many other activities and events that were held throughout the year. It is your hard work that puts the 'community' in Bairnsdale Christian Community School. The Family Fun Day is a particularly significant event as it not only raises money but also draws in the whole school family to create an event that blesses both the students and the wider community.

A big thanks to the teachers, admin staff, ELC staff and volunteers for all your hard work in 2017. We are blessed to have each of you in our school community and pray that you would continue to be used by God to educate and encourage the children.

I would lastly like to thank Lynn Morrison for coming onto the team as our Principal. Lynn comes with a broad understanding of a variety of education models and styles. She has a gift for thinking outside the box and it has been refreshing to hear alternative solutions to the many challenges faced in running a school. Please continue to support her in 2018 as she makes the transition of moving into her new role in a new state.

I look forward to seeing the school continue to grow and am excited to see what God has for us in 2018 and beyond.

Daniel Johns  
Board Chairperson



# Foundations ELC Report

2017 was a big year for our Early Learning Centre, with a full three-year old program running one day a week and our four-year old program three days a week throughout the year.

As a team we were excited to see all the kindergarten children grow and develop throughout the year as they reached milestones, celebrated their achievements, established trusting relationships with their peers and educators which then prepared them for Prep at the big school, or to continue into four-year old kinder.



We started the year off with a circus theme, due to the Bairnsdale community welcoming the circus into

town. The children took much interest in this, so we had our own circus at the Early Learning Centre, complete with a colourful circus tent, costumes and circus performances. The kinder children had fun learning some circus tricks and watching Miss Mim and Mrs Veale, the Kindergarten clowns.

We spent lots of time being outdoors in our natural play space, as the program continued outdoors with bug hunts and nature exploration, growing an appreciation for nature and all that God has blessed us with here at our Kindergarten. We had a pet lizard visit which also set the stage for more pets visiting as parents took part in our program, exploring nature and the world around us.



At Foundations Early Learning Centre, we strive to embed the Christian foundations of our faith into everyday learning and interactions. At Easter, the kinder children took part in cooking skills by making gingerbread crosses, as we learnt about the sacrifice Jesus made for us and His great love.

Throughout the year the kinder children had many more opportunities to practice their cooking skills and engage in making many more treats to take home and share. We find that being involved in a group learning experience with this cooking focus helps bring home life to kinder, build life skills, as well as providing opportunity to learn mathematics, hygiene and so much more, all while having fun cooking.

Throughout the year we welcomed and enjoyed parent involvement in our kindergarten program, with mothers and fathers and grandparent events and special visits during different themed times. We had a visit from a nurse, a French lesson, a vet talk with show and tell and a police officer talking about their different jobs. A highlight for the children was seeing the police car's siren at work.



Another highlight for the year was a visit from Watoto Children's Choir. The kinder children joined the school children for a special performance which they greatly enjoyed. Music and song is a great way for the children to learn and discover ways to know and learn about our great God and we sing a lot of songs at kindergarten. Seeing the Watoto performance encouraged the kinder children in their participation of song and praise to God with much enthusiasm growing.

We had several themed days throughout the year, highlights including pyjama day, book character dress-up day, and joining in with the School Athletics Carnival. We established our veggie garden, growing herbs, lettuce and radishes. We harvested these and were able to take them home to share with our families.

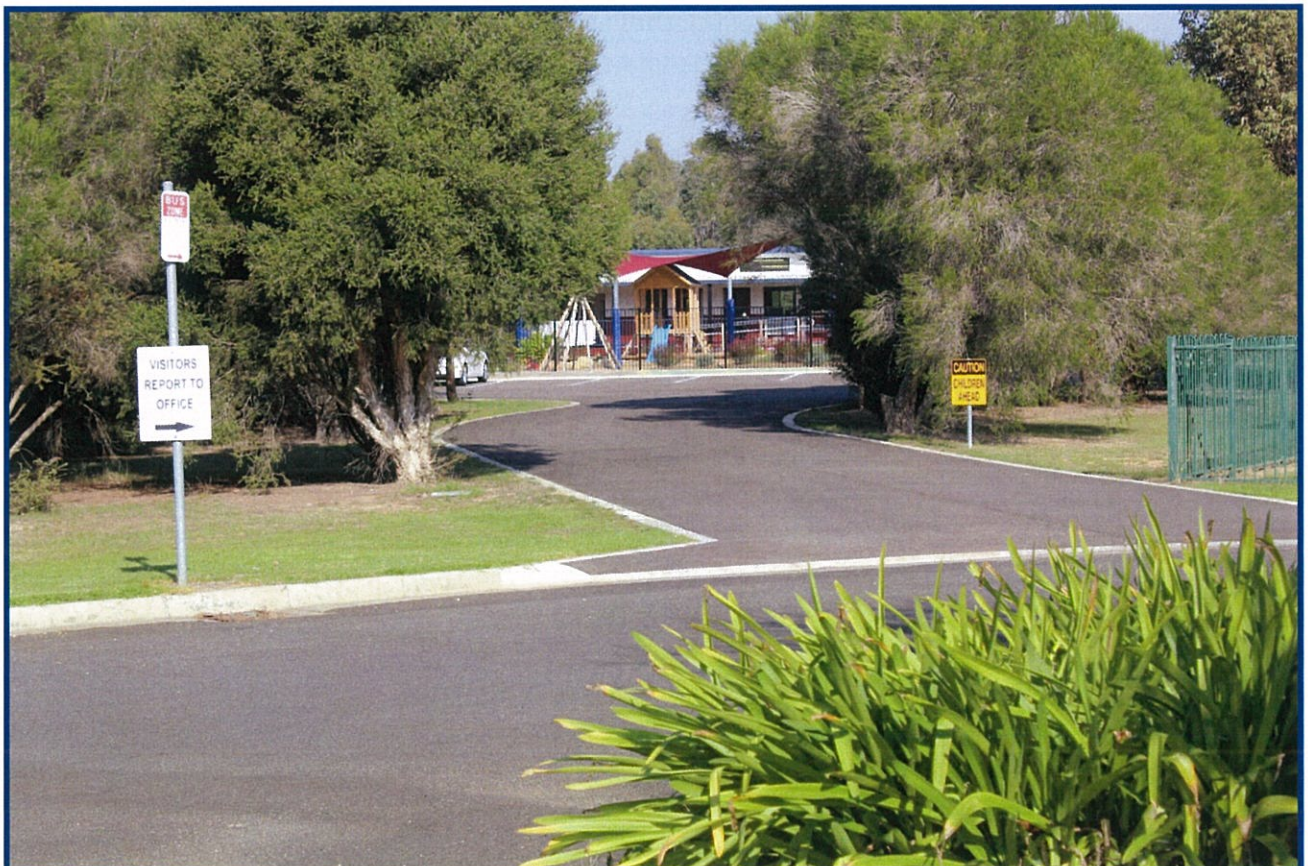
At the end of year, the four-year old kindergarten children took part in the end of year Family Night, with children performing for the school community in attendance. It was a great way to farewell our four-year old kindergarten children as they prepared for school.

We said farewell to our Director, Mrs Veale and our kinder teacher Mrs Stevens as they prepared to take new paths in life as they welcomed their babies into the world. We greatly thank both ladies for their passion, skills, dedication, time and great work in serving our kindergarten during their time here.

It was a great first year for our kindergarten, and we are excited for the year ahead as we continue to practice all that has been embedded into the curriculum and continuing to grow as a team and becoming a more established kindergarten in the community. We also look forward to welcoming new families to our community and continuing to partner with you to educate your children.

Miriam Tomlinson

Foundations ELC Educator





# Parents and Friends' Report

One of the most significant features of being a member of the Bairnsdale Christian Community School family, encompassing both the school as well as the kinder, is the sense of a warm welcome and instant belonging that is found strongly within our community. Our Parents and Friends group is an integral support group to the work of the school and the kinder. We provide support in a variety of ways, with the focus on three main areas: Fellowship; with planning and providing funding for fellowship activities during the year, to help maintain our sense of community. Canteen; through providing food and equipment needed to offer students lunch orders on a fortnightly basis throughout the year, and Fundraising; creating initiatives allowing all our school and kinder families to volunteer to raise money that will directly provide resources and opportunities for enriching the learning environments of our school and kinder.

We have a small dedicated team of parents who combine to support the school on the Parents and Friends Committee, however many parents outside of the committee constantly volunteer to actively assist in the various events and lead and participate in fundraising activities we oversee, which in turn allows our Committee to be extremely active and very fruitful.

The Family Fun Day was a huge success, under the leading once again of Gloria Paulus. The atmosphere of hundreds of community members walking through our school grounds, families and staff volunteering and coming together to make this day such an exciting time for each of the students, but also financially such a blessing with nearly \$7,000 raised. New activities were seen on the day, Camel Rides and the endangered animals, and who could forget the students performing in the Talent Quest event.

We had beautiful fellowship activities through the year with our Mother's and Father's Day breakfasts, with a new addition of smelling and tasting freshly brewed café style coffee as we ate our bacon and eggs. Students were very excited this year with the additional event of pancakes for morning tea on Shrove Tuesday in February. The children and families were able to fill and bless the Samaritan Purse outreach with 41 shoeboxes and the Committee could participate through the postage costs. The students also wore casual clothes at the end of each Term and contributed towards nearly half the cost for their school sponsor child in Thailand through Compassion, which the students engage with throughout the year.

The three BBQs in the mall were highly successful under the leadership of Alisha Hutton, with many families volunteering their time or donating the food for cooking. This was such a great opportunity to raise awareness of our school and brand new kinder within our community. Much excitement is around the school on the Friday fortnightly canteen days, led by Liz Taylor and swapped to Christine Carpenter later in the year. This is another team effort by a dozen families, volunteering their time to make this experience occur regularly within our school.

With the kinder operating its first full year and almost at capacity at the start of 2017 for both the four year old and three year old program, our aim was to try to slowly make the kinder families feel knitted in and part of the whole school community. We were able to bless both our kinder and school community with beautiful gifts and handmade cards when their new babies arrived. We have had all committee members or lead organisers of activities change over the duration of 2016 and 2017, but I would like to thank the current and previous committee members and key organisers, for the additional contributions and sacrifices they have made, in order to make our events so fruitful and such a blessing within our school.

Bronwen Carroll

P&F President





# Business Manager's Report

2017 saw the first year of the Foundations Early Learning Centre delivery of a separate three year old and four old group. It also saw the first year of a new principal, Stephen McAllister, at BCCS. It was the year the Board employed an ongoing principal in Miss Lynn Morrison and finally it was the year the Board developed a new strategic plan for the 2017-2021 period including plans to grow the Early Learning Centre and the School as student numbers increase.

2017 has been a year for changes and a year for challenges. New beginnings are sometimes scary, but this should be seen as an exciting time. This is a time where the Board, the Staff and School families need to come together and embrace the time and the challenges that are with us. This has happened in many ways within the School community. Lynne Brehaut has provided her experience and expertise to keep the Early Learning Centre running smoothly. Melissa Silvestro has filled in admirably in taking on the 1/2 class and staff and management have been supporting me over the past months in my recovery from heart issues late in 2017.

The financial reports attached show some of the picture of the performance of BCCS (incorporating FELC) however I will never forget that it is people, the BCCS community, that do the most for this school of ours. It is important that no matter what our role is or how long we have been part of this community; supporting the vision and the work that so many do is paramount for each one of us.

God placed his hand on a group of people over 20 years ago to establish BCCS. He has blessed this school with so much, not the least of which is each and every child who has been through BCCS. I pray that God will continue to bless this school and each and every member of this wonderful community.

As a final note I would like to thank everyone for their prayers and support as I have recovered over the past months, thank you for the love and concern you have shown me.

I submit the attached reports as an accurate record of transaction for the year ended 31 December 2017.

Garry Dunn

Business Manager





**CLIENT COPY**

**2017 FINANCIAL  
STATEMENTS**

**Bairnsdale Christian  
Community School Inc**



**CHRIS SAVIGE**  
ACCOUNTING & TAXATION SERVICES  
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**Bairnsdale Christian Community School Inc**

**Income and Expenditure Statement for the Year ended 31st December 2017**

	2017 \$	2016 \$
<b>REVENUE</b>		
<b><u>Operating Activities</u></b>		
Recurrent Grants - Commonwealth	696,019	643,892
- State	215,148	272,176
Tuition Fees (net)	122,088	128,110
Uniform Sales (net)	531	597
Excursion Income	13,190	11,755
Other Income	53,195	17,145
<b><u>Non Operating Income</u></b>		
Donations	19,709	13,125
Interest	21	11
<b>Total Revenue</b>	<b>1,119,901</b>	<b>1,086,811</b>
<b>EXPENDITURE</b>		
Salaries & On Costs	464,540	546,523
Teaching Resources	11,048	19,329
Classroom Consumables	5,906	7,548
Excursion Costs	15,507	14,509
Professional Development	5,993	9,548
Cluster Expenses	93	184
Audit Fees	3,200	3,200
Administrative Salaries	317,213	269,823
Other Administrative Expenses	19,123	18,197
Advertising & Promotion	5,880	7,334
Bad Debts	7,169	-
Cleaning Expenses	4,513	3,197
Water Rates	3,846	2,972
Waste Disposal	1,590	1,511
Light,Power & Heating	7,745	5,845
Insurance	6,960	6,394
Telephone	3,073	2,800
Printing & Stationery	3,980	3,592
Grounds Maintenance	7,812	17,860
Memberships	4,508	4,959
Internet Expenses	7,752	4,359
Interest on Loan	11,036	8,338
Overdraft Interest	163	151
Lease Payments	37,080	41,640
Bank Charges	2,471	1,377
Foundations ELC Expenses	152,522	72,467
Depreciation	40,000	40,000
Donations	1,731	3,609
Board Expenses	4,333	9,304
Copyright Expenses	1,742	
Long Service Leave	(35,000)	-
<b>Total Expenditure</b>	<b>1,123,529</b>	<b>1,126,570</b>
<b>Profit from Ordinary Activities</b>	<b>(3,628)</b>	<b>(39,759)</b>

**The accompanying notes form part of this report**



**Bairnsdale Christian Community School Inc**

**Statement of Financial Position as at 31st December 2017**

	<i>Note</i>	<b>2017</b> \$	<b>2016</b> \$
<b>CURRENT ASSETS</b>			
Cash	<b>11a</b>	95,661	122,650
Receivables	<b>4</b>	59,788	46,794
<b>TOTAL CURRENT ASSETS</b>		<u>155,449</u>	<u>169,444</u>
<b>NON CURRENT ASSETS</b>			
Property, Plant & Equipment	<b>6</b>	1,806,568	1,777,346
<b>TOTAL NON CURRENT ASSETS</b>		<u>1,806,568</u>	<u>1,777,346</u>
<b>TOTAL ASSETS</b>		<u>1,962,017</u>	<u>1,946,790</u>
<b>CURRENT LIABILITIES</b>			
Payables	<b>7</b>	73,130	38,489
Tax Liabilities	<b>7</b>	11,947	15,952
Provisions		48,300	83,300
<b>TOTAL CURRENT LIABILITIES</b>		<u>133,377</u>	<u>137,741</u>
<b>NON-CURRENT LIABILITIES</b>			
Interest Bearing Liabilities	<b>9</b>	278,208	251,982
<b>TOTAL NON CURRENT LIABILITIES</b>		<u>278,208</u>	<u>251,982</u>
<b>TOTAL LIABILITIES</b>		<u>411,585</u>	<u>389,723</u>
<b>NET ASSETS</b>		<u>1,550,432</u>	<u>1,557,067</u>
<b>EQUITY</b>			
Members Funds	<b>10</b>	1,550,432	1,557,067
<b>TOTAL EQUITY</b>		<u>1,550,432</u>	<u>1,557,067</u>

The accompanying notes form part of this report



**Statement of Cashflows for the year ended 31st December 2017**

	<i>Note</i>	<b>2017</b> \$	<b>2016</b> \$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Grants		911,167	916,068
Receipts from Tuition		122,088	128,110
Other Income		86,094	42,453
Interest Received		21	11
Payments to Suppliers & Employees		(1,100,356)	(1,070,774)
<b>Net Cash provided by Operating Activities</b>	<b>11b</b>	<b>19,014</b>	<b>15,868</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Fixed Asset Purchases		(72,230)	(109,973)
<b>Net Cash used in Investing Activities</b>		<b>(72,230)</b>	<b>(109,973)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Proceeds of Business Loan		26,227	100,051
<b>Net Cash provided by Financing Activities</b>		<b>26,227</b>	<b>100,051</b>
<b>Net Increase in Cash Held</b>		<b>(26,989)</b>	<b>5,946</b>
<b>Cash Held at the Beginning of the financial year</b>		<b>122,650</b>	<b>116,704</b>
<b>Cash at the end of the financial year</b>	<b>11a</b>	<b>95,661</b>	<b>122,650</b>

**Note 11a - Cash**

Cash on Hand	202	202
BCCS - Building Fund	26,243	19,743
Bank - Recurrent	15,386	41,350
Tax Management Account	41,134	52,458
Bendigo Bank	12,691	8,892
Bendigo Bank - Parents & Friends	5	5
<b>Total Cash</b>	<b>95,661</b>	<b>122,650</b>

**Note 11b Reconciliation of Net Cash produced by operating activity to profit from Ordinary Activity.**

Profit from Ordinary Activity	(3,627)	(39,759)
add back Non cash flows in Profit from Ordinary Activity		
Depreciation	40,000	40,000
Long Service Leave Provision	(35,000)	-
Changes in Assets and Liabilities		
Increase in Receivables	(12,995)	12,623
Adjustment to Receivables 2015		(5,354)
Increase in Creditors	34,641	12,528
Decrease in Tax Liabilities	(4,005)	(4,170)
<b>Net cash produced from Operating Activities</b>	<b>19,014</b>	<b>15,868</b>



**Bairnsdale Christian Community School Inc**  
**Statement of Changes in Equity or the year ended 31 December 2017**

	Retained Surplus	Total
	\$	\$
Balance at 1 January 2016	1,593,818	1,593,818
Surplus/(deficit) for the year	-39758	-39758
<b>Balance at 31 December 2016</b>	<u>1,554,060</u>	<u>1,554,060</u>
Balance at 1 January 2017	1,554,060	1,554,060
Surplus/(deficit) for the year	-3628	-3628
<b>Balance at 31 December 2017</b>	<u>1,550,432</u>	<u>1,550,432</u>

The accompanying notes form part of this report



**Bairnsdale Christian Community School Inc.**

**Notes to the Financial Statements for the year ended 31 December 2017**

**1. Statement of Significant Accounting Policies**

**a) Statement of compliance**

The Committee has determined that the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. The financial report is a special purpose financial report which has been prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012.

These financial statements have been prepared in accordance with following Australian Accounting Standards:

AASB 101	<i>Presentation of Financial Statements</i>
AASB 107	<i>Statement of Cash Flows</i>
AASB 108	<i>Accounting Policies, Changes in Accounting Estimates and Errors</i>
AASB 1031	<i>Materiality</i>
AASB 1048	<i>Interpretation of Standards</i>
AASB 1054	<i>Australian Additional Disclosures</i>

**b) Basis of measurement**

The financial statements have been prepared on an accrual basis and are based on historical cost and does not take into account changing money values except where specifically stated.

**2. Statement of Significant Accounting Policies**

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

**c) Property, plant and equipment**

Each class of property, plant and equipment is carried at cost or fair value less, where applicable, any accumulated depreciation and impairment losses.

**Property**

Freehold land and buildings are shown at their fair value, being the amount for which an asset could be exchanged between knowledgeable willing parties in an arm's length transaction.

Any accumulated depreciation at the date of revaluation is eliminated against the gross carrying amount of the asset and the net amount is restated to the revalued amount of the asset.

**Plant and equipment**

Plant and equipment are measured on the cost basis less depreciation and impairments losses.

The carrying amount of plant and equipment is reviewed annually by the committee members to ensure that it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will



be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

### **Depreciation**

The depreciable amount of all fixed assets, excluding freehold land is depreciated on a straight-line basis over the asset's useful life to the association commencing from the time the asset is held ready to use.

The depreciation rates used for each class of depreciable asset are:

Buildings	2%
Plant and equipment	20%
Motor vehicles	25%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains and losses are recognised immediately in profit and loss.

When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

### **d) Impairment**

At each reporting date the Committee assesses whether there is objective evidence that a financial instrument has been impaired. If any such indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

### **e) Income tax**

The association is a not-for-profit organisation and is exempt from income tax under section 50-45 of the *Income Tax Assessment Act 1997*.

### **f) Cash and cash equivalents**

Cash and cash equivalents includes cash on hand, deposits, held at call with banks, other short-term highly liquid investments with original maturities cash within three months.

### **g) Revenue**

Revenue is measured at the fair value of the consideration received or receivable. Donation income is recognised when the entity obtains control over the funds, which are generally at the time of receipt.

### **h) Inventory**

Inventory held for sale are measured at the lower of cost and net realisable value.

### **i) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).



In these circumstances the GST is recognised as part of the cost of acquisition of an asset or as part of an item of expense. Receivables and payables are stated inclusive of GST.

#### **j) Borrowing costs**

Borrowing costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other borrowing costs are recognised in income in the period in which they are incurred.

#### **k) Trade Creditors and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days or recognition of the liability.

#### **l) Loans and receivables**

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in active market and are stated at amortised cost using the effective interest rate method.

#### **Notes to the financials :**

	<b>2017</b>	<b>2016</b>
	<b>\$</b>	<b>\$</b>
<b>3. Cash and cash equivalents</b>		
Cash on hand	202	202
Cash at bank	95,459	122,448
	<u>96,661</u>	<u>122,650</u>
<b>4. Account receivables and other debtors</b>		
Trade receivables	59,788	46,794
	<u>59,788</u>	<u>46,794</u>
<b>5. Inventory</b>		
Stock on hand	0	0
	<u>0</u>	<u>0</u>
<b>6. Property, Plant, Equipment</b>		
Building at fair value	2,102,051	2,032,828
Less Accumulated depreciation	(295,483)	(255,483)
Total Land and buildings	<u>1,806,568</u>	<u>1,777,345</u>
<b>7. Account receivables and other debtors</b>		
GST and PAYG	11,947	15,952
	<u>11,947</u>	<u>15,592</u>



## 8. Trade and Other Payables

Trade creditors	73,130	54,441
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<u>73,130</u>	<u>54,441</u>
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## 9. Long term borrowings

Bank loan - Secured	278,208	251,981
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<u>278,208</u>	<u>251,981</u>
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The loan with the Westpac Bank and is guaranteed by Mark and Denise Grummisch.

## 10. Members Funds

Balance at beginning	1,554,060	1,593,819
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less Operating Deficit	(3,628)	(39,759)
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<b>Closing Members Fund Balance</b>	<b>1,550,432</b>	<b>1,554,060</b>
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To the members of Bairnsdale Christian Community School Inc.:

## **Report on the Financial Report**

We have audited the accompanying financial report, being a general purpose financial report of the Bairnsdale Christian Community School Inc. (the association), which comprises of the Balance Sheet as at 31 December 2017, the Income Statement, Statement of Changes in Equity and Statement of Cash Flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and the Committee's Report.

## **Committee's Responsibility for the Financial Report**

The Committee of the association are responsible for the preparation of the financial report, and have determined that the basis of preparation described in Note 1, is appropriate to meet the requirements of the *Associations Incorporation Reform Act 2012*. The Committee's responsibility also includes such internal control as the Committee determine is necessary to enable the preparation of a financial report that is free from material misstatement, whether due to fraud or error.

## **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. We have conducted our audit in accordance with Australian Auditing Standards. Those standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

Our audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the association's preparation of the financial report that gives a true and fair view, in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

## **Independence**

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.



## **Audit's Opinion**

In our opinion the financial report of the association has been prepared in accordance with the *Association Incorporation Reform Act 2012* including:

- a) giving a true and fair view of the entity's financial position as at 31 December 2017 and of its performance for the year ended on that date; and
- b) complying with Australian Accounting Standards as referred to in Note 1 to the financial statements.

## **Basis of Accounting and Restriction on Distribution**

Without modifying our opinion, we draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist Bairnsdale Christian Community School Inc. to meet the requirements of the *Associations Incorporation Reform Act 2012*. As a result the report may not be suitable for any other purpose.

A handwritten signature in black ink, appearing to read 'Chris Savage', is written over a horizontal dotted line.

**Chris Savage CPA**

**1609050**

**7 Maria Place EASTWOOD VIC 3875**